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DD/S

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55-2858
14 NOV 1955

MEMORANDUM FOR: Deputy Director(Support)

SUBJECT: Ceiling Increase for [REDACTED]

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REFERENCE: Memorandum from OC to DD/S, 9 May 1955
same subject, M 14377
Memorandum from DD/S to OC, 18 August 1955,
DD/S 55-1857

1. The reference memorandum requested an increase of [REDACTED] additional personnel in the Office of Communications ceiling for assignment to [REDACTED]. On 12 July 1955 this increase was approved. However, the ceiling placed on this Office on 26 August 1955 had the effect of rescinding the prior approval since there had not been time to fill the newly established positions.

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2. In recognition of the necessity of holding personnel requirements to a minimum, the [REDACTED] situation has again been reviewed. The reappraisal of the personnel situation of this Area definitely confirms the need for increased staffing to meet the present workload. However, since the time this original request was made there have been changes in certain station requirements. These have been taken into consideration in this over-all Area review.

3. Attached is a comparison of the needs expressed in the original ceiling request of 9 May 1955 and the requirement that now exists. From this comparison it can be seen that reductions in workload in [REDACTED] have been offset by the increase in [REDACTED] requirements. Also it is proposed that the requirement for the third operator in [REDACTED] be met by assigning the position from the [REDACTED] which has closed down.

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4. The result of the above changes leaves the requirement for additional [REDACTED] staff at [REDACTED]. Therefore, it is requested that the Office of Communications current ceiling authorization be increased from [REDACTED] utilizing a portion of the [REDACTED] positions tentatively allocated but to be used only with your

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express approval. Funds have been included in the FY-1956 budget for these additional personnel.

[REDACTED]
Director of Communications

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Attachment:
Comparison Chart

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